



Project Management



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ISO 21500 Syllabus



AWARENESS ISO 21500 TRAINING

GENERAL INFORMATION



Awareness training is a one-day program covering the basic concepts and requirements of ISO 21500. The training provides insights into the advantages of implementing a Project Management.



EXPECTATIONS AND GOALS

By attending the program, candidates are expected to be able to:

1. Be aware with the basic concepts and requirements of ISO 21500
2. Identify the key benefits and importance of ISO 21500 for organization
3. Understand the basic elements of Project Management based on the requirements of ISO 21500



WHO SHOULD ATTEND

- Individuals interested in Project Management
- Individuals seeking to gain knowledge about the main processes of Project Management



PROVIDED MATERIALS

- The training module and exercises
- Certificate of Attendance

1 day

AWARENESS
ISO 21500
TRAINING

Training Agenda

Topic

Day 1

Background to Project Management

Key definitions in ISO 21500 standard

Principles and concepts of Project Management

Awareness training is a one-day program covering the basic concepts and requirements of ISO 21500. The training provides insights into the advantages of implementing a Project Management.

IMPLEMENTATION ISO 21500 TRAINING

GENERAL INFORMATION



Implementation training is a two-day program that aims to give an introduction and basic elements about Project Management. During this training course, you will learn the best practices for the management of projects.



EXPECTATIONS AND GOALS

By attending the program, candidates are expected to be able to:

1. Explain the main concepts and of Project Management
2. Comprehend the basic processes of Project Management
3. Understand the fundamental tools, techniques, and approaches, and methods used to manage a project



WHO SHOULD ATTEND

- Individuals involved in Project Management
- Individuals seeking to gain knowledge about the main processes of Project Management
- Individuals interested to pursue a career in Project Management



PROVIDED MATERIALS

- The training module and exercises
- Certificate of Attendance

2 days

IMPLEMENTATION
ISO 21500
TRAINING

Training Agenda

Topic

Day 1

Background to Project Management as specified in ISO 21500

Benefits of Project Management

Terms and definition in Project Management

Key concept and principles in ISO 21500

Day 2

Project Management processes

CERTIFIED LEAD PROJECT MANAGER ISO 21500 TRAINING

GENERAL INFORMATION



Certified ISO 21500 Lead Project Manager training enables you to learn the expertise to lead an organization and its team to implement, manage, and maintain projects based on ISO 21500. During this training course, you will also gain a comprehensive knowledge of the best practices of Project Management and be able to effectively apply them in an organization in order to successfully plan, implement, control, and close a project while meeting project objectives.



EXPECTATIONS AND GOALS

By attending the course, candidates are expected to be able to:

1. Acknowledge the correlation between ISO 21500 and other standards, regulatory frameworks and practices
2. Master the concepts, processes, tools and techniques used for the implementation and effective management of projects
3. Learn how to interpret the ISO 21500 concepts and processes in the specific context of an organization
4. Acquire the expertise to support an organization to effectively implement and manage projects based on best practices
5. Master the skills to manage and govern projects through their life cycle



WHO SHOULD ATTEND

- Managers or consultants responsible for managing the implementation of projects based on ISO 21500
- Expert advisors seeking to gain comprehensive knowledge of the key concepts and processes of Project Management
- Individuals involved in Project Management
- Professionals seeking to acquire Project Management skills, which will help them to successfully achieve project objectives
- Project team members



PROVIDED MATERIALS

- The training module and case studies
- Examination
- Lead Project Manager Certificate

PREREQUISITE:

A basic understanding of ISO 21500 and comprehensive knowledge of Project Management

5 days

CERTIFIED LEAD
PROJECT MANAGER
ISO 21500
TRAINING

Training Agenda

Topic

Day 1

Introduction to ISO 21500 and initiating the processes
of Project Management

Day 2

Planning the implementation of Project Management Processes

Day 3

Implementing Project Management Processes

Day 4

Controlling and closing Project Management Processes

Day 5

Examination

CERTIFIED LEAD ASSESSOR ISO 21500 TRAINING

GENERAL INFORMATION



ISO 21500 Lead Assessor training enables you to effectively evaluate a project's performance and determine whether it is being managed based on ISO 21500 guidelines and best practices. This training course will equip you with the necessary skills and expertise to plan, lead and perform an ISO 21500 assessment.



EXPECTATIONS AND GOALS

By attending the course, candidates are expected to be able to:

1. Learn how to assess whether the project objectives have been met
2. Acknowledge the correlation between ISO 21500 and other standards and regulatory frameworks
3. Learn how to interpret the guidelines of ISO 21500 in the context of a project assessment
4. Understand the assessor's role to plan, lead, and follow-up on assessments and accreditation
5. Acquire the competencies of an assessor to plan an assessment, lead an assessment, draft reports, and follow-up on an assessment



WHO SHOULD ATTEND

- Assessors seeking to perform and lead project assessments
- Managers or consultants seeking to master an ISO 21500 assessment process
- Individuals involved in Project Management
- Technical experts seeking to prepare for a project assessment
- Expert advisors in Project Management



PROVIDED MATERIALS

- The training module and case studies
- Examination
- Lead Assessor Certificate

PREREQUISITE:

A basic understanding of ISO 21500 and comprehensive knowledge of Project Management

5 days

CERTIFIED LEAD ASSESSOR
ISO 21500
TRAINING

Training Agenda

Topic

Day 1

Introduction to Project Management and ISO 21500

Day 2

Principles, preparation, and launching of an assessment

Day 3

On-site assessment activities

Day 4

Closing the audit

Day 5

Examination

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